

Minutes - LQBA Annual Board Meeting Agenda
Saturday, August 21, 2021
1:00PM



- A. Call to order
- B. Roll call of members present

Name	Organization or School
Ryan Southall	Zachary
Ashley Dugas	ESA
Karin and Stephen Goebel	
Dominic Lloyd	
Jeff Porche	Dutchtown
Amanda Lawrence	Caddo Magnet
Tiffany Garner	Southwood
Suzanne Williams	Catholic High Baton Rouge
Andrew Medlin	Caddo Magnet
Sable Sanders	Southwood
Rebecca Hardee	Vermillion Catholic
Julia Bertrand	Catholic High New Iberia
Kevin Yokum	Jesuit
Kelly Hightower	St. Paul's Covington
Anthony Peek	Baton Rouge Magnet High
Cathy Sagraera	Vermillion Catholic

- C. Reading of minutes of last meeting - Approved 8/21/21
- D. Officer's Reports

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- a. President – Ryan Southall
 - i. Next elections will be in 2022 (two year terms)
 - ii. Coordinate, contacting tournament directors and coaches, running the email account, being available and a go-to person for the state. We have run quite a few virtual tournaments (all of last season's tournaments were virtual). NAQT is our primary quiz bowl source, but there are other formats available. We will also promote your tournaments as well.
- b. President-Elect – Stephen Goebel
 - i. We have three tournaments that LQBA has requested question sets for in the coming season (Fall online October 16 A Set, Winter online December 11 Regular Set, State Championship March 19 Regular Set - We are hoping to have an in person tournament in the spring. We will use Buzzin.live as the buzzer system online)
 - ii. Should be able to sign up on NAQT in August. We are opening the tournaments to Louisiana teams first. Out of state teams will be allowed to sign up if staffing allows.
 - iii. State championship is only for schools in Louisiana.
 - iv. Website laquizbowl.org, need to hear from member schools to update website and make it useful
 - v. Tournament Director, Set up, Logistics, Zoom account, online statistics and scoresheets, Contacts NAQT for tournament setup. Logistics emails to coaches who participate in tournaments.
- c. Secretary – Karin Goebel
 - i. Email listserv updated as well as the directory of coaches and schools
 - ii. Assist the tournament director during virtual tournaments, Zoom hosts
- d. Treasurer – Dominic Lloyd
 - i. Collecting payments for tournaments, checks or paypal
 - ii. Sec. of State and IRS filings
 - iii. Purchasing
 - iv. Bookkeeping, Money and Compliance

E. Committee/Old Business Report

- a. Treasury Report – Dominic Lloyd

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Louisiana Quiz Bowl Association School Year 2020-2021 Fiscal Report

	8/1/2020	9/1/2020	10/1/2020	11/1/2020	12/1/2020	1/1/2021	2/1/2021	3/1/2021	4/1/2021	5/1/2021	6/1/2021
	8/31/2020	9/30/2020	10/31/2020	11/30/2020	12/31/2020	1/31/2021	2/28/2021	3/31/2021	4/30/2021	5/31/2021	6/30/2021
Cash, Start of Period	4,000.00	3,980.00	3,812.00	3,568.28	4,097.28	5,039.28	4,698.76	4,832.13	4,365.50	2,774.48	3,614.48
Cash In											
Tournament Fees Collected	-	-	180.00	900.00	-	-	720.00	-	355.66	840.00	240.00
Sponsorships	-	-	-	-	-	-	-	-	-	-	-
Prior Account Transfers	-	-	-	-	1,303.46	-	-	-	-	-	-
Total Cash Inflows	-	-	180.00	900.00	1,303.46	-	720.00	-	355.66	840.00	240.00
Cash Out											
Packet Fees	-	-	-	(371.00)	(290.00)	-	-	(375.00)	-	-	-
Awards	-	-	(352.26)	-	-	(179.92)	-	-	(206.75)	-	-
Technology Expenses	-	-	(71.46)	-	(71.46)	(160.60)	(86.63)	(91.63)	(67.89)	-	-
Other Expenses	(20.00)	(168.00)	-	-	-	-	(500.00)	-	(1,672.04)	-	-
Total Cash Outflows	(20.00)	(168.00)	(423.72)	(371.00)	(361.46)	(340.52)	(586.63)	(466.63)	(1,946.68)	-	-
Cash, End of Period	3,980.00	3,812.00	3,568.28	4,097.28	5,039.28	4,698.76	4,832.13	4,365.50	2,774.48	3,614.48	3,854.48

- i. We refiled as a 501(c)3 public foundation (\$500) instead of a private foundation
- ii. New Buzzers - 2
- iii. New Chromebooks - 4
- iv. End of year balance is \$3,854.48
- b. Tax Status Update – Dominic Lloyd
- c. Website Update - Stephen Goebel
 - i. Suggestions/Feedback
 - ii. Add 2020 & 2021 Minutes to website
 - iii. Photo Gallery (school coaches can send in photos for website and social media)
- d. Social Media Update – Ashley Dugas
 - i. Facebook, Twitter, Instagram
 - ii. Use the gmail account to create a Facebook to post information and celebrate tournament participation and winners, team of the month recognition, camaraderie
- e. 2020-2021 State Tournament Report – Ryan Southall & Stephen Goebel
 - i. Virtual Scoring & Zoom play
 - ii. 20 Teams participated virtually on March 20th, All teams played together, we recognized top finishers in 2 divisions based on school size
 - iii. Encourage schools to start participating early in the year, in the fall tournaments
 - iv. Feedback from state tournament - North and South Louisiana teams preview national play
- F. New Business**
 - a. NAQT Updates for 2021-2022 School Year

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- i. Question sets will be digital until June 2022 (Online reader system is greatly preferred). Even at an in person tournament, we still want to use the online question system rather than paper packets. We also greatly prefer the online scoring system and online stats.
 - ii. Request a set from NAQT as soon as possible. You do need to give them a date. Middle School sets can be requested in October.
 - iii. Covid protocols must be followed during in person tournaments whenever we can hold those again.
- b. Fall & Winter LQBA Tournaments (Virtual or In-Person)
- i. Covid Updates
 - ii. Saturday, October 16 (8 am - 4 pm) Fall
 - iii. Saturday, December 11 (8 am - 4pm) Winter
 - iv. Survey responses: 11 schools, 60% prefer virtual tournaments right now.
 - v. Set 203A Tal Atkins Saturday, September 25, is scheduled for a virtual tournament most likely. Teams may not be able to travel. An in person tournament may be shut down anyway. (Out of state registration will be higher, in-state registration will be the standard \$60)
 - vi. ESA January 29th tournament, will try to do in-person at their outdoor campus. May have to reschedule for virtual circumstances pending.
 - vii. Dutchtown hosting Saturday, February 19 (needs to request set from NAQT) would prefer virtual tournament
 - viii. St. Pauls tentatively scheduled February 5th in-person Brother Bill Parsons Memorial Tournament
 - ix. Q Unlimited 3-2-1 Virtual Tournament for teams to compete nationally online \$30/team (recruitment for middle schoolers)
- c. Virtual Practices: LQBA or Local
- i. Service is Available
- d. 2022 LA State Tournament - Saturday, March 19, 2022
- i. Location / Virtual: Saturday, March 19, 2022 (Southside High, Lafayette, maybe)
 - ii. Lunch (Hosting high school can use as fundraiser)
 - iii. Tournament Schedule
 - iv. Divisions
 1. Historically we use 1000 student population as the cutoff for Divisions I/II. We need to standardize what "division" each school competes in, looking at LHSAA standards (4A and 5A become Div.I, 3A and below are Div.II) We could also add a Div III for very small schools. Teams can opt to play in a higher division, but not in a lower division.
 2. There is also the question of level of team play. Some high school teams have more experienced teams. Open division
 3. Possible - 2 day tournament, 1st day Round robin, 2nd day playoffs.

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4. Bracketed round robin tournament schedule
5. All teams will register together on NAQT. We will assign divisions if necessary.
- e. Middle School Quiz Bowl
 - i. Please Contact LQBA
 - ii. What middle schools could put together teams to play?
 - iii. LQBA wants to host a middle school tournament
- f. High School Outreach
 - i. Keep us up to date on your participation and who the sponsor is.
- g. Members-at-Large
 - i. Jeff Porche
 - ii. Andrew Medlin
- h. Reader recruitment
 - i. If you have any contact information, please send it to us!
louisianaquizbowlassociation@gmail.com

G. Announcements

- a. New Officer Elections in 2022
- b. Sponsorships

H. Adjournment

Brief Overview of Robert's Rules of Order

<http://www.robertsrules.org/>

1. Obtain permission from the President to speak.
2. Wait to designated portion of the agenda to bring up topics.
3. The President will call for all votes.
4. Motions
 1. All of the events of the meeting will be recorded in the minutes.
 2. The purpose of a main motion is to introduce items to the membership for their consideration.
 3. A motion must be seconded before being discussed.
 4. If need be, the President will call motions to vote.