

LQBA Annual Board Meeting Agenda
South Regional Library - Lafayette, LA
Saturday June 17, 2017
9:30 am

I. Call to order

II. Roll call of members present

Ashley Dugas, President
Mark Ebarb, Treasurer
Stephen Goebel, Webmaster
Karin Goebel, Secretary
J. R. Barry, Tournament Director
Mason Guillot, Alumni (BR Magnet)
Ross Edwards, LSU Quiz Bowl President
Stephanie Boone, Dutchtown
Ryan Southall, Zachary
Deighton Zerby, Zachary
Amanda Lawrence, Caddo Magnet High

III. Reading of minutes of last meeting (Minutes from the initial Dec. 2016 meeting)

Approved JR/SG

IV. Officer's reports

A. President - Ashley Dugas

Summary:

- Our non-profit organization is made of volunteers, and we need to increase the number of volunteers in order to grow our organization and the state tournament.
- We need ideas in terms of fundraising, as fees from state tournament go directly to the state tournament itself, and LQBA does have an operating cost.
- LQBA is an official LA non-profit, a status which was gained by reinstated LAAC's nonprofit, DBA (doing business as) LQBA,
- We are going to apply for 501(c)3 in the future for tax exempt donations at the federal level
- Communication – write a quarterly newsletter email with updates about tournaments, shared success stories, team highlights, and results from tournaments
- We want to help new schools who are starting a club/team and schools who want to host tournaments.

B. Secretary - Karin Goebel

Summary:

Since the December 2016 meeting, LQBA has established:

- a website (www.laquizbowl.org),

- a student-designed logo,
- an updated database of Louisiana schools,
- a mail out about our organization and state tournament,
- emails (the new email address is board@laquizbowl.org),
- and have been contacting new schools about starting Quiz Bowl teams and participating in state tournaments.

C. Treasurer - Mark Ebarb

Summary:

- Currently, the LQBA checking account has a balance of \$416
- future expenses are applying for a federal non profit, expenses for state tournament,
- we applied for liability insurance to use the facilities at LSU this year
- initial legal expenses to set up organization were approx. \$500

V. Committee reports

A. Webmaster - Stephen Goebel

Summary:

- Originally we used a gmail account to receive information and contact schools, but now we are using board@laquizbowl.org
- Purchased domain names that route to www.laquizbowl.org
- On the website, we need to add resources for teams, how to find quiz bowl packets, and how to give contact info if you want to volunteer/read at a tournament
- We are currently using the website to show blurbs on tournaments, to contact teams, and to be a central point of contact for quiz bowl schools in LA.

B. 2017 State Tournament Director - JR Barry

Summary:

- We were fortunate to be sponsored by Honors College this past year who helped us reserve the rooms
- Our state tournament had 29 teams, 9 other schools expressed interest but had conflicts
- We had the goal of not have byes in rounds
- We decided to divide into two divisions by school size (moved one novice school from large to small, Woodlawn, to keep groups of 4)
- Rounds started about 15 minutes late and went slowly because the matches were long and some readers were inefficient
- Due to time constraints and terrible weather, we eliminated a prelim match. We wanted to end the tournament by about 4:00, considering the teams who needed to travel home that evening.
- Lunch on site (organized by Mark), which was free to the players, volunteers, and coaches.

- After lunch we rebracketed and played three more rounds in the afternoon, and then did awards.
- We had 14 readers who volunteered; we had originally planned the college bowl people to read (that didn't work out). Many volunteers came from BR and Lafayette; LSU Honor's College helped as timekeepers/volunteers.
- Overall it was an efficient tournament with positive feedback at the tournament and afterwards in email. We sent out three emails beforehand and tried to stay in good contact, which the coaches appreciated.

VI. Discussion of Constitution (Ashley Dugas)

Summary:

1. Every organization must have a constitution in order to be official. Constitution must be ratified in order to add amendments later.
AD moves to ratify, ME seconds, constitution approved unanimously.
Note: Change "Revised" to adoption date, June 17, 2017
2. Reading and explanation of sections of the constitution. (AD)
3. Constitution amendments:

- Article II 1 A: Adding the term Representative of Louisiana Schools or Community Members/ Composed of the following Louisiana schools. **Approved**
- Article II 1 A: Have paid the annual state tournament fee or a member ship fee (set at annual meeting) to become a member. **Approved**
- Article III: Add removal process clause, such as $\frac{3}{4}$ vote out, if a board member is not holding up the integrity of the organization. **Tabled**
- Article III: Process for calling emergency board meeting, such as adding that to the president's power (that would meet quorum) **Dead**
- Article IV: change title to Meetings instead of Annual Meeting, add Section for Annual Meeting & Section for Meetings in General (RS moved, JR seconded for vote) and adding additional board meeting that meets quorum (moves unanimously) **Approved**
- Article III: Prerequisite for becoming a cabinet member is a term of general board membership . **Tabled**

VII. New business.

A. State Tournament 2018 –

Summary:

- Tentatively scheduled for March 17, 2017
- we plan on using NAQT question sets (waiting to hear)
- Date is tentative due to scheduling around spring breaks and testing
- We decided not to use a worksheet round this year
- Final rules will continue to be hashed out (tiebreakers, etc.)
- Price of state tournament: 2017 tournament was \$60 **Approved**

- Schools will pay a \$20 membership fee at the beginning of the year, which can be deducted from the state tournament fee. **Approved**
- Mailer or email? Mailer and email for the next year in order to reach new schools who we have previously not contacted.
- Adding \$5 lunch fee per ticket.
- Readers and volunteers: we need more people; add a google form for readers to the website
- Possibility of timed rounds for the top bracket at the state tournament (AL)
- Possibility of Pre-National Scrimmages at the local level in April/May (using college level questions)

B. Schedule of tournaments for 17-18 year (updated on website)

C. Possibility of adding middle school tournaments

- Caddo Magnet will host one in January, other schools may follow.
- Middle school database tab is still available on the website.

VIII. Announcements.

A. Officer and Member-at-large positions open

- Ryan Southall is the VP until the vote for the 2018 board. **Approved**
ryan.southall@zacharyschools.org
- Board approved the following members-at-large:
 - Mason Guillot, Alumni (BR Magnet)
 - Ross Edwards, LSU Quiz Bowl President
 - Stephanie Boone, Dutchtown
 - Deighton Zerby, Zachary
 - Amanda Lawrence, Caddo Magnet High

B. Must submit in email interest in becoming member-at-large by July 30, 2017.

IX. Adjournment.

Brief Overview of Robert's Rules of Order <http://www.robertsrules.org/>

1. Obtain permission from the Chairman, aka President to speak.
2. Wait to designated portion of the agenda to bring up topics.
3. The President will call for all votes.

4. Motions

- a. All of the events of the meeting will be recorded in the minutes.
- b. The purpose of a main motion is to introduce items to the membership for their consideration.
- c. A motion must be seconded before being discussed