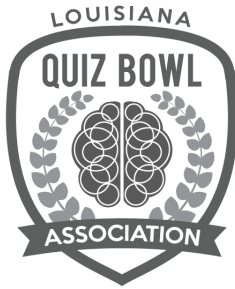


LQBA Annual Board Meeting Agenda
Main Library - Lafayette, LA
Saturday, August 24, 2019
12:00 PM



Ashley Dugas, President
Episcopal School of Acadiana
Broussard, LA
adugas@esacadiana.com

Ryan Southall, Vice-President
Zachary High School
Zachary, LA
ryan.southall@zacharyschools.org

Email us at board@laquizbowl.org
Follow LQBA on Twitter @LAQuizBowl

Karin Goebel, Secretary
C. E. Byrd High School
Shreveport, LA
ktgoebel@caddoschools.org

Mark Ebarb, Treasurer
Dutchtown High School
Geismar, LA
mark.ebarb@apsb.org

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- 1) Call to order
- 2) Roll call of members present
 - a) Karin Goebel, Stephen Goebel, Amanda Lawrence, John Mersch (Lusher), Ashley Dugas, Sadie Fuller(ESA). Mason Guillot (LSU). JR Berry, Mark Ebarb, Rachel Snider (ESA), Ryan Southall, Deighton Zerby (Zachary), Anthony Peak (BR Magnet). Mark Ebarb, Michael Romine
- 3) Reading of minutes of last meeting
- 4) Officer's reports
 - a) President - Ashley Dugas
 - i) More schools than ever hosting tournaments and supporting each other, college teams hosting tournaments
 - ii) We changed the date to late August instead of early June, and Ashley will recommend an update to our bylaws for the date of the annual meeting to be changed to August (discuss later in meeting)
 - b) Vice President - Ryan Southall
 - i) Monthly email for tournaments, keeping people abreast of tournaments, emphasizing where the money is going to and that everything will be donated to schools or given to the state tournament
 - ii) Update email list, purge duds

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- iii) If you collect contact information from teams, please forward it to the main email address so we can keep up with the record and keep everyone in contact. To spread Quiz Bowl to more schools.
- c) Secretary - Karin Goebel
 - i) New college players
 - ii) Returning high schools in a group by graduation year
 - iii) Purge emails every year
 - iv) Give graduating senior info about college quiz bowl teams
- d) Treasurer - Mark Ebarb
 - i) Without sponsorships, would we be able to have a state tournament, but we may only net \$1000.
 - ii) 6,630.39 current balance (Up from 1780.00)
 - iii) 700.00 for the nonprofit yearly to keep going.

5) Committee reports

- a) Webmaster - Stephen Goebel
 - i) Recent updates to the website, but not the full schedule
 - ii) Where can we cut costs?
 - iii) We pay for domain names and a cost of \$178 for the Wordpress site
 - iv) We need personal email addresses from coaches
- b) 2018-19 State Tournament Director - JR Barry
 - i) Three state tournaments with 30 teams each
 - ii) 40 different schools in 3 years
 - iii) 56 member schools (last year membership went down to 38 since they were not going to state)
 - iv) Efficient, lots of volunteers

Change the bylaws: Article IV

Change "The General board must meet at least once a year prior to July 1"

Discussion

Ryan motioned to move it to August, then not at all

JR moves that we eliminate the date, seconded (vote unanimous)

Change "The General board must meet at least once a year"

We would prefer it to be at the beginning of the school year, such as late July/early August

6) New business

a) Officer Positions

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- i) Ashley praised the dedication of the volunteers, but the association is more than just the group of people in this room. We need to start looking at the longevity of the organization, the stability.
- ii) Change VP to Pres Elect (Pres Elect, President, and Past President), looked at the organization in Alabama
- iii) Moves to move to this model for each term, moves from discussion (AD, SG)
- iv) Add President to executive cabinet, as a non-voting member
- v) Possible drawback: When people run for vice president, they are making a 6 year commitment.
- vi) Calls to a vote move to the most Ashley (unanimous yes)
- vii) Calls for anyone to run for the president elect position (Ryan is unopposed)
- viii) 2020 Annual meeting: Ryan becomes President, Ashley becomes Past, and we have an election for the President elect (2020-2022)
- ix) Draft new constitution and share with comments, add role of Past President

b) Social Media/ Web Presence

- i) Pros/Cons
 - (1) Need for more promotion of QB on social media to connect with more students/schools
- ii) Have a college and/or high school member help
 - (1) Mason Guillot - LSU College Bowl
 - (2) Sadie Fuller - ESA

How do we connect school team instagram accounts with the state account?
- iii) Facebook Page linked with Instagram and Twitter
- iv) Types of Posts
 - (1) Team of the month
 - (2) Tournament results
 - (3) Call for volunteers
 - (4) Contests with liking pages at beginning of year tournaments
 - (5) Question about posting identifying information online
 - (a) Right now, highlight teams without student names

Access to the account - how will it be transferred? Will you give them administrative access? What email will we

use?

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By the end of the week: Send logo to Mason, link to website,
set up Facebook and Instagram
Put under webmaster Committee

v)

c) Website

- i) Resources Tab: Looks good!
- ii) Show we are non-profit
- iii) Our I-9 Tax form available
- iv) Connect to social media platforms
- v) Official email account proposals
- vi) Personal emails from coaches (school emails may block us)
 - (1) Google Form
- vii) Reader lists - ask permission to share
- viii) Look over to switching to GitHub for free in 6 months
- ix) Get LSU off the State Tournament website

d) 2020 LA State Tournament - Saturday, March 21, 2020

- i) New site
 - (1) Difficulty hosting at LSU
 - (2) We talked with Cody Short at Southside High who volunteered his high school in Youngsville on Hwy 90 (S Lafayette)
 - (3) Planning on moving high schools across the state to help high school quiz bowl programs and vary the location
 - (4) Friday afternoon- Friday, March 20 set up
- ii) Feedback from 2019 tournament
- iii) Streamlining set-up
- iv) Lunch
 - (1) Cody Short can have Southside take care of the lunch
 - (2) LQBA needs to approve the lunch plan and cost, or if they can't, we will just handle it.
 - (3) Would LQBA provide breakfast stuff? (\$300)

Announcing the new tournament: closer game rooms, easier parking, fewer competing events on the site, Southside has been very welcoming and accommodating, much easier on the volunteers, more central location, lots of available and low cost hotels (compared to Baton Rouge), open to offers for future hosting (or LQBA will be responsible for finding a place)

Ashley calls this to a vote: (JR abstains, otherwise unanimous votes are aye)

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- v) Tournament schedule
- vi) Divisions
 - (1) How are the divisions created?
 - (2) Small schools vs large
 - (3) Have schools play in groups (maybe by the size), have the winners of each group play each other
 - (4) Power matching/ Card system
 - (5) Can we get feedback on this from teams who haven't been as successful?
 - (6) Petition to play up.

Move to table the discussion and move to a google doc.

e) Membership fees

- i) What does it mean to be a member, and should there be a membership fee?
- ii) Ashley moves to discuss moving to no membership fee.
- iii) Ryan- \$60 early state tournament fee/\$75 late registration
 - (1) Free membership fee,
 - (2) We need to do a mail out to reach more schools
 - (a) Registration form
 - (b) Welcome letter
 - (c) Schedule
 - (d) Social media

Ryan motions to cancel existing membership fee and \$60 early state tournament fee/\$75 late registration (Mark seconded)

f) Louisiana Quiz Bowl swag

- i) Pencils
- ii) Lanyards
- iii) Buttons
- iv) Stickers
- v) Water bottles
- vi) Gift cards
- vii) Louisiana Quiz Bowl luggage tags for buzzer systems
- viii) 40 folders for November 9, Lusher tournaments
- ix) 40 folders for Tal Atkins

g) Middle School Quiz Bowl

- i) Middle schools teams can play in JV divisions
- ii) Add middle school tournaments to websites

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- iii) Regional tournaments - we need to see what opportunities we have in our region

h) High School Outreach

- i) Who in the middle of the state can we connect with? Who can we help host a tournament in the middle?

i) Members-at-Large

- i) Advocate in your region
- ii) Members need to take on specific tasks at the state tournament (set ups)
- iii) Regional recruiters?
- iv) Middle school tournaments

VIII. Announcements

a) Kickoff Tournament at Xavier and Tal Atkins

- i) September 21st, sponsored by LQBA
- ii) Fees? (Buzzer give-aways, scholarships to students or school quiz bowl clubs, scholarship application, free lunch)
- iii) Form on website for scholarship to waive school fees
- iv) \$60 for out of states and \$30 for instate schools. (approved is unanimous ayes, SG abstains)
- v) Free lunch for players and coaches

b) Sponsorships

- i) All the letters for the sponsorships are in the folder

Adjournment.

Brief Overview of Robert's Rules of Order

<http://www.robertsrules.org/>

1. Obtain permission from the President to speak.
2. Wait to designated portion of the agenda to bring up topics.
3. The President will call for all votes.
4. Motions
 - a. All of the events of the meeting will be recorded in the minutes.
 - b. The purpose of a main motion is to introduce items to the membership for their consideration.
 - c. A motion must be seconded before being discussed.
 - d. If need be, the President will call motions to vote.